

	January 2025
Date	Event
January 3 (24-25 P&T Cycle continues)	Deadline for Dean to Complete Review, Upload Recommendation Letter into Workflow, Record a Recommendation for Teaching, Scholarship and Service, and Forward (Submit) the P&T File to the submission box
January 13	Deadline for Candidate's 5 Business-Day Window to Review P&T File and Add any Candidate Letter of Information/Rebuttal, if Desired, to the P&T File. 2024-2025 P&T File Is Released to the University P&T Committee (UPTC) for review. If no rebuttal is needed, candidate forwards file to UPTC for review on or before this date
January 15	Faculty Annual Review- Faculty submit Annual Evaluation to Department Chairs
	February 2025
February 7	Deadline for University P&T Committee (UPTC) Members to Submit their Pre-Meeting Votes for 2024-25 P&T Cases to the Provost Office
February 10	UPTC Meeting to Review and Vote on 2024-25 P&T Cases
February 15	Dean notifies Provost of Non-Reappointment of Tenure Track Faculty in the first academic year of service if the appointment expires at the end of year one and the appointment term is nine months in duration; or if a one-year appointment terminates during the first academic year, at least three months in advance of termination if the appointment term is more than nine months in duration
February 17	Deadline for Provost to upload and submit UPTC decision letter to submission box. Candidate has five business days (deadline 2/25/25) to inform provost of intent to appeal P&T decision of UPTC. P&T files are submitted to president
February 28	Dean notifies Tenure Track Faculty of Non-Reappointment in the first academic year of service if the appointment expires at the end of year one and the appointment term is nine months in duration; or if a one-year Appointment terminates during the first academic year, at least three months in advance of termination if the Appointment term is more than nine months in duration.
	March 2025
March 14	Faculty Annual Review - Department Chairs submit Final Ratings to Dean
March 15	Textbook Adoption Deadline for Summer and Fall
March 28	The 2025-2026 catalogs are cloned to the Working/Unpublished 2026-2027 catalogs in Acalog
March 28-April 11	Map 2026-2027 catalogs to 2026-2027 Curriculumlog forms
March 28	Deans provide Provost's Office with the following information (1) associate professors going up for promotion to professor; (2) assistant professors going up for promotion and tenure to associate professor and (3) any associate professors or professors going up for tenure for 2025-2026
	April 2025
April 1	Faculty Annual Review - Deans notify Faculty of Annual Review Results
April 1	Deans notify Provost of Unsatisfactory Annual Evaluation Results
April 3	Office of the Provost approves the final list of candidate going up for P&T in 2025-26. Candidates requesting the addition of a PRC member from an appropriately related discipline or program across campus submits request to dean in writing
April 4	Deadline for any University P&T Appeals Committee to Submit Recommendation Regarding a 2024-25 Appeal Case to the President
April 14	Acalog 2026-2027 catalogs opened for editing. Curriculumlog forms available for adds, changes and deletions to courses and programs for the 2026-2027 catalog year

Date	Event
April 25	The President's 2024-25 P&T Decision Letter Is Uploaded to Workflow
April 25 (2024-25 P&T Cycle Ends)	2024-2025 P&T is Forwarded to the University of Houston System for Board of Regents Approval. (Date subject to change upon scheduling of 2025 BOR Meetings)
April 28	Each college provides Office of the Provost a list of 2025-26 peer review committee (members and chairs) and department chairs reviewers for each candidate. Dean's decision and justification provided to candidate in writing. Candidate notified in writing of final committee membership
	May 2025
May 15	Dean notifies the Provost of Non-Reappointment of Tenure Track Faculty in the academic year preceding the academic year in which the appointment is to expire, when the faculty member is in the third or later year of appointment
May 19	Candidates receive access to the 2025-26 P&T workflow. Candidates submit a list of at least five external reviewers to their associate dean or their college designee
May 30	2025-26 Candidates provide external review packet to their associate dean or their college designee
May 30	Dean notifies Tenure Track Faculty of Non-Reappointment in the academic year preceding the academic year in which the appointment is to expire, when the faculty member is in the third or later year of appointment
	June 2025
June 2	Provost Sends Official Letter of Reappointment to Tenure Track/Non-Tenure-Track Faculty
June 13	Associate Dean or college designee sends external evaluation file to 2025-26 P&T candidate's outside reviewers
	FALL 2025 SEMESTER
	August 2025
August 1	Application Deadline for New Graduate Students (Some programs may have earlier deadlines. See Application Deadlines on the program's website)
August 1	Freshman Final Application Deadline
August 1	Priority Application Deadline for Undergraduate Transfer and Non-Degree-Seeking Undergraduate or Graduate Students. (Students who apply after this date must submit all required documentation with their paper application in the Office of Admissions and will be processed for Late Registration)
August 1	First-Year Student Orientation (FSO)
August 1	Transfer Student Orientation (TSO)
August 1	International Student Orientation (ISO)
August 8-10	Maintenance Window for Office of Information Technology
August 11	Faculty Reporting Date (One week before 1st day of class)
August 11	Fall Financial Aid Disbursements Begin
August 12	Faculty Submit Syllabi in Simple Syllabus by 5 p.m. (1st 8-Week Session and Regular Session)
August 12	Fee Payment Deadline for Early and Open Registration by 5 p.m. For All Payment Methods
August 12	First Administrative Drop 1st 8-Week Session and Regular Session by 5 p.m.
August 12	Fall Final Application Deadline for Undergraduate Transfer, Returning and Non-Degree-Seeking Undergraduate or Graduate Students. (Students who apply after this date must submit all required documentation with their paper application to the Office of Admissions.)

Date	Event
August 12 and 13	New Faculty Orientation
August 14	Final Application Deadline for Returning UHCL Students
August 14	First-Year Student Orientation (FSO)
August 14	Transfer Student Orientation (TSO)
August 14	International Student Orientation (ISO)
August 15	Department Chair Approves Syllabi in Simple Syllabus by 5 p.m. (1st 8-Week Session and Regular Session)
August 15	Open Registration Ends (1st 8-Week and Regular Sessions)
August 16-19	Late Registration (1st 8-Week Session)
August 16-25	Late Registration (Regular Session)
August 18	First Class Day (1st 8-Week Session and Regular Session)
August 18-September 17	Online Graduation Application Available
August 18-29	Weeks of Welcome (Fall 2025)
August 19	Late Registration Ends (1st 8-Week Session)
August 25	Late Registration Ends Regular Session at 11:59 p.m.
August 25	Census Date for 1st 8-Week Session; Last Day to Drop or Withdraw Without Receiving a Grade
August 25	CTAP Opt Out Deadline (1st 8-Week Session)
August 25	Fee Payment Deadline for Fall 1st 8-Week Session and Regular Session Late Registration, 5 p.m. For All Payment Methods
August 25	Second Administrative Drop for 1st 8-Week and Regular Session by 5 p.m.
August 29-September 12	CBM003 THECB Fall Supplemental Course Inventory excel file available for New Courses
August 29-December 19	Annual Course Inventory cycle opens for upcoming catalog year (Curriculog add, change and delete course forms). Course approvals due to Assistant Registrar-Academic Support by Noon
August 31	Colleges request stipends for external reviewers through the Provost's Office by this Date
August 31	Academic Program Review (APR) Coordinator in Planning and Assessment Submits Graduate-Level Program Reviews to THECB prior to this Date
September 2025	
September 1	Fall UHCL Core Curriculum Assessment Cycle Begins
September 1	Institutional Assessment Cycle Begins. Templates Available for Results and Use of Results and Upcoming Assessment Cycle for Outcomes, Methods and Criteria
September 1	Labor Day Holiday
September 3	Syllabus Tool Audit Completed and Corrections Due
September 3	Official Census Date for Regular Session; Last Day to Drop or Withdraw Without Receiving a Grade
September 3	CTAP Opt Out Deadline (Regular Session)
September 5	Candidates must submit their Promotion and Tenure Document in the 2025-26 P&T workflow. Associate Dean or college designee have access to files to facilitate submission of external review letters
September 5	Faculty Development and Support Fund Proposals Due to the HSH Dean

Date	Event
September 5	Faculty Development and Support Fund Proposals Due to the COE Dean
September 12	Deadline for Associate Dean or college designee to Upload the External Review Documentation into Workflow and Submit the Candidate's P&T File to the PRC Committee. This represents the deadline for external review letters to be received
September 12	CBM003 THECB Fall Supplemental Course Inventory Due to Registrar. Manual entry into PeopleSoft and Acalog. Changes to current, live catalog no longer permissible with Curriculog
September 15	20th Class Day of Regular Session (State Reporting Date)
September 15	Provost Announces the Number of Funded Faculty Development Leaves in Each College for the 2025-26 Academic Year
September 15	Third Administrative Drop for Regular Session by 5 p.m.
September 16	Faculty Research Support Fund Proposals Due to Office of Sponsored Programs, via email by 5 p.m.
September 16	Faculty Development and Support Fund Proposals Due to the CSE Dean
September 17	Last Day to Apply for Graduation on Time (30 days after first class day)
September 18-October 17	Fall Online Late Graduation Application Available
September 19-21	Maintenance Window for Office of Information Technology
September 22	Last Day to Drop/Withdraw (1st 8-Week Session)
September 29	Spring 2026 Semester Class Schedule viewable by advisors and students (UGRD Only)
September 30	Mid-Term Grades Due to the Colleges by Noon (Fall Regular Session)
	October 2025
October 1	QEP Annual Report due to Deans/Divisions/AVPs/Provost
October 1	Final Application Deadline for International Students for Spring 2026 (If the program's application deadline is earlier, Students should apply by the program's application deadline)
October 6	Fee Payment Deadline for 2nd 8-Week Session
October 6	Faculty Submit Syllabi in Simple Syllabus by 5 p.m. (2nd 8-Week Session)
October 6	Financial Aid Disbursements Begin (Fall 2nd 8-Week)
October 7	Deadline to Submit Application for COE Dissertation Defense (Fall Session)
October 9	Last Class Day (1st 8-Week Session)
October 10	Department Chair Approves Syllabi in Simple Syllabus by 5 p.m. (2nd 8-Week Session)
October 10 and 11	Final Exam (1st 8-Week Session)
October 11	End of 1st 8-Week Session
October 13	First Class Day (2nd 8-Week Session)
October 14	Registration ends (2nd 8-Week Session)
October 15	Textbook Adoption Deadline for Spring Session
October 15	Faculty Development Leave Applications (FDL) Due to College FDL Committee
October 15	Assessment Results and Use of Results Report
October 15	Programs and Units Submit Completed Assessment Plans for Outcomes, Methods and Criteria

Date	Event
October 16	Grades Due to Colleges by Noon (1st 8-Week Session)
October 17	Deadline for PRC to Complete Their Review, Upload Recommendation Letter into Workflow, Record Committee's Overall Recommendation for Teaching, Scholarship and Service, and Forward (Submit) Candidate's P&T File to the Department Chair
October 20	Census Date for 2nd 8-Week Session; Last Day to Drop or Withdraw Without Receiving a Grade
October 20	CTAP Opt Out Deadline (2nd 8-Week Session)
October 20	Spring 2026 Semester Classes are viewable by advisors and students (GRD Only)
October 21	Final Date for COE Dissertation Defense (Fall Session)
October 24-26	Maintenance Window for Office of Information Technology
October 27-November 6	Early Registration and Advising (Winter Mini and Spring Regular Sessions)
October 31	Initial Appointment for Format Check of Dissertations, Theses, and Projects with Library (Fall Session)
October 31	Catalog reviewers (faculty/content owners) provide all changes to editor(s) by Noon. This is content other than courses and programs
October 31	Fall, Winter and Summer Faculty-Led Education Abroad Program Proposal Deadline (Due 1-1.5 years prior to proposed semester)
	November 2025
TBD November	Curriculog Program forms going to Shared Governance needs to be on agenda for November Faculty Senate Meeting to be considered for the upcoming catalog year
November 1	International Education Fee Award Scholarship Spring Priority Deadline
November 1	CBM-009 Graduation Report Due
November 1	CBM-011 THECB Facilities Room Inventory Report Due and CBM-014 THECB Facilities Building Inventory Report Due
November 1	Freshman Priority Application Deadline for Spring 2026
November 3	Last Day to Drop/Withdraw (Regular Session)
November 3	Faculty Development and Support Fund Proposals Due to the COB Dean
November 7-December 9	Spring Open Registration and Advising Ends by 5 p.m. (Winter Mini Session)
November 7-January 9	Open Registration and Advising Ends by 5 p.m. (Spring Regular Session)
November 11	Final Approval of Dissertations by the COE Dean (Fall Session)
November 14	Deadline for Department Chair to Complete Review, Upload Recommendation Letter into Workflow, Record Recommendation for Teaching, Scholarship and Service, and Forward (Submit) P&T File to submission box
November 14	Faculty Development Leave Committee Submits Approved Proposals to Dean
November 14	Faculty Development and Support Fund Proposals Due to the CSE Dean
November 14-16	Maintenance Window for Office of Information Technology
November 15	Curriculog Course and Program Forms due to Associate Dean's Office
November 15	CBM-00B Admissions Annual Report Due
November 15	CBM-005 Building and Room Report Due
November 17	Last Day to Drop/Withdraw (2nd 8-Week Session)
November 17	Deadline for Submission of Theses/Projects to the Dean For Approval

Date	Event
November 21	Deadline for Candidate's Five Business-Day Window to Review P&T File and Add any Candidate Letter of Information/Rebuttal, if Desired, to the P&T File. P&T File Is Released to the Dean for Review. If no rebuttal is needed, candidate forwards file to dean on or before this date
November 25	Last Class Day (Regular Session)
November 25	Catalog editors finish entering changes into Acalog. Editors notify reviewers (faculty/content owners) that changes in Acalog are ready for review
November 26-29	Thanksgiving Holidays (Students)
November 27-28	Thanksgiving Holidays (Staff)
November 28	Initial Electronic Submission (Vireo) of Dissertations, Theses, and Projects to Library (Fall Session)
December 2025	
December 1	Reading Day
December 1	Priority Application Deadline for Transfer, Returning and Non-Degree-Seeking Undergraduate/Graduate Students (Students who apply after this date must submit all required documentation with their paper application in the Office of Admissions and will be processed for Late Registration)
December 1	Freshman Final Application Deadline (Spring 2026)
December 1	Spring Semester Priority Application Deadline for Transfer Students
December 1	Dean notifies Provost of Non-Reappointment of Tenure Track Faculty in the second year of service if the appointment expires at the end of the second academic year and the appointment term is nine months in duration; or, if an appointment terminates during the second academic year of service, at least six months in advance of its termination when the appointment term is more than nine months in duration
December 1	Faculty Submit Syllabi in Simple Syllabus by 5 p.m. (Winter Mini-Session)
December 1	Fee Payment Deadline by Noon For All Payment Methods (Winter Mini Session)
December 2	Deadline for Final Submission of Dissertations, Theses and Projects to the HSH Dean's Office (Fall Session)
December 2	Deadline for Final Approval of Theses/Projects by the Dean (Fall Session)
December 2-8	Final Exams (Regular Session)
December 4	Last Class Day (2nd 8-Week Session)
December 5	Department Chair Approves Syllabi in Simple Syllabus by 5 p.m. (Winter Mini-Session)
December 5 and 6	Final Exam (2nd 8-Week Session)
December 5	Faculty Development and Support Fund Proposals Due to the COB Dean
December 5	Deadline for Final Electronic Submission (Vireo) of Dissertations, Theses, and Projects to Library (Fall Session)
December 8	Official Closing of the Fall Semester and Degree Conferral Date
December 8	Deans Submit Internal Program Review Reports (self-study) for exiting programs to the Academic Program Review (APR) Coordinator in Office of Planning and Assessment
December 9	First Class Day (Winter Mini-Session)
December 10	Census Date (Winter Mini Session)
December 10	CTAP Opt Out Deadline (Winter Mini-Session)

Date	Event
December 10	End of Open Registration (Winter Mini-Session)
December 12	Grades Due to the Colleges by Noon (Regular and 2nd 8-Week Session)
December 12	Faculty Check-out
December 13 (Tentative)	Commencement
December 15	Dean notifies Tenure Track Faculty of Non-Reappointment in the second year of service if the appointment expires at the end of the second academic year and the appointment term is nine months in duration; or, if an appointment terminates during the second academic year of service, at least six months in advance of its termination when the appointment term is more than nine months in duration
December 15	Deadline for Deans of each college to forward funded Faculty Development Leave Proposals and nominations to Provost
TBD (based on Planning & Budget Calendar)	Annual Course-Related Fee Requests and Projected Fee Budgets from Colleges to Vice Provost/Chief Business Administrator
December 16	Graduation Clearances due by 5 p.m.
December 19-21	Maintenance Window for Office of Information Technology
December 19	Final approvals of course forms (adds, changes and deletions) in Curriculog for 2026-2027 catalog due to Assistant Registrar - Academic Support by noon
December 19	Catalog reviewers (faculty/content owners) complete approval or rejection changes in Analog. Reviewers notify editors of any further changes
December 24, 2025- January 2, 2026	Winter Holidays. No Classes in Winter Mini-Session when university is closed for winter holidays
December 25, 2025- January 1, 2026	Office of Information Technology System/Network Maintenance
	SPRING 2026 SEMESTER
	January 2026
January 2	Deadline for Dean to Complete Review, Upload Recommendation Letter into Workflow, Record a Recommendation for Teaching, Scholarship and Service, and Forward (Submit) the 2025-26 P&T File to the submission box
January 2-21	Registrar's Office Annual Course Inventory Updates within People Soft
January 5	Final Application Deadline for Graduate Students. (Some programs may have earlier deadlines. See application deadlines on the program's website)
January 5	Last Day to Drop/Withdraw (Winter Mini Session)
January 5	Spring Application Deadline for New Graduate Students (Some programs may have earlier deadlines. See Application Deadlines on the program's website)
January 5	Spring Financial Aid Disbursement Begin
January 5	Fee Payment Deadline for Open Registration and Early Registration by 5 p.m. For All Payment Methods
January 5	Faculty Reporting Date (One week before 1st day of class)
January 6	Faculty Submit Syllabi in Simple Syllabus by 5 p.m. (Spring Regular and 1st 8-Week Sessions)
January 6	Final Application Deadline for Transfer Students
TBD	International Student Orientation (ISO)

Date	Event
TBD	First-Year Student Orientation (FSO)
TBD	Transfer Student Orientation (TSO)
January 6	First Administrative Drop (1st 8-Week Session and Regular Session by 5 p.m.)
January 8	Final Application Deadline for Returning UHCL Students
January 9	Department Chair Approves Syllabi in Simple Syllabus by 5 p.m. (Spring Regular and 1st 8-Week Sessions)
January 9	Open Registration Ends (1st 8-Week and Regular Sessions)
January 9	Catalog editors notify reviewers of final review. Last opportunity to make changes by 5 p.m.
January 9	Curriculog program forms due to Assistant Registrar - Academic Support for 2026-2027 catalog year. Curriculog forms close 5 p.m.
January 10	Last Class Day/Final Exam (Winter Mini Session)
January 10-13	Late Registration Period (1st 8-Week Session)
January 10-20	Late Registration/Add/Drop Period (Regular Session)
January 12	First Class Day (Spring Regular and 1st 8-Week Sessions)
January 12	Deadline for Candidate's 5 Business-Day Window to Review P&T File and Add any Candidate Letter of Information/Rebuttal, if Desired, to the P&T File. P&T File Is Released to the University P&T Committee (UPTC) for review. If no rebuttal is needed, candidate forwards file to UPTC for review on or before this date
January 12-February 11	Spring Online Graduation Application Available
January 13	Late Registration Ends (1st 8-Week Session)
January 15	Faculty submit Annual Evaluation to Department chairs
January 15	On Behalf of the Provost, the Academic Program Review (APR) Coordinator in Office of Planning and Assessment Sends Letters to Deans Identifying Programs Due for Review
January 16	Grades Due to Colleges by Noon (Winter Mini-Session)
January 19	Martin Luther King Holiday
January 20	Census Date (1st 8-Week Session); Last Day to Drop or Withdraw Without Receiving a Grade
January 20	CTAP Opt Out Deadline (1st 8-Week Session)
January 20	Late Registration Ends (Regular Session)
January 21	Catalogs locked and UG/GRD editorial review process begins (Catalog content is inaccessible and no further editing/changes are permitted) by 8 a.m.
January 21	Fee Payment Deadline for 1st 8-Week Session and Spring Late Registration by 5 p.m. For All Payment Methods
January 21	Second Administrative Drop for 1st 8-Week and Regular Sessions after 5 p.m.
January 28	Official Census Date for Spring Regular Session; Last Day to Drop or Withdraw Without Receiving a Grade (Regular Session)
January 28	CTAP Opt Out Deadline (Regular Session)
January 28	Syllabus Tool Audit Completed and Corrections Due
	February 2026
February 1	Spring UHCL Core Curriculum Assessment Cycle Begins
February 1	Internal Final Academic Program Review Report for exiting programs are Due to Deans

Date	Event
February 2-13	CBM003 THECB Spring Supplemental Course Inventory available for New Courses
February 2	Provost Informs Colleges and Faculty of Final Faculty Development Leave Approvals
February 6	Deadline for University P&T Committee (UPTC) Members to Submit their Pre-Meeting Votes for 2025-26 P&T Cases to the Office of the Provost
February 6-8	Maintenance Window for Office of Information Technology
February 9	20th Class Day of Regular Session (State Reporting Date)
February 9	UPTC Meeting to Review and Vote on 2025-26 P&T Cases
February 9	Third Administrative Drop for Regular Session
February 11	Provost Call for Nominations: Presidents Distinguished Faculty Awards (Teaching, Research, Service, Lecturer and Adjunct)
February 11	Last Day to Apply for Spring Semester Graduation on Time (30 days after first class day)
February 12	Registration Opens (2nd 8-Week Session)
February 12-March 13	Online Late Graduation Application Available
February 14	CBM003 Spring Supplemental Course Inventory Due to Registrar. Manual entry into PeopleSoft and Acalog. Changes to current, live catalog no longer permissible with Curriculog.
February 15	International Education Fee Award Scholarship Spring Final Deadline (dependent on remaining funds)
February 16	Dean notifies Provost of Non-Reappointment Tenure Track Faculty in the first academic year of service if the appointment expires at the end of year one and the appointment term is nine months in duration; or if a one-year appointment terminates during the first academic year, at least three months in advance of termination if the appointment term is more than nine months in duration
February 16	Faculty Emeritus: Nominations to Chair of Council of Professors Due
February 16	Deadline for Provost to upload and submit UPTC decision letter to submission box. Candidate has five business days (deadline 2/25/26) to inform provost of intent to appeal P&T decision of UPTC. P&T files are submitted to President
February 16	Last Day to Drop/Withdraw (1st 8-Week Session)
February 17	Faculty Development and Support Fund Proposals Due to the CSE Dean
February 24	Mid-Term Grades Due to the Colleges by Noon (Spring Regular Session)
February 27	Dean notifies Tenure Track Faculty of Non-Reappointment in the first academic year of service if the appointment expires at the end of year one and the appointment term is nine months in duration; or if a one-year Appointment terminates during the first academic year, at least three months in advance of termination if the Appointment term is more than nine months in duration
	March 2026
March 1	Final Application Deadline for International Students from Institutions Outside the US for Summer (if the program's application deadline is earlier, students should apply by the program's application deadline)
March 1	Freshman Priority Application Deadline (All Summer Sessions)
March 1-April 30	Submit Annual Course Inventory to THECB (time pending on when THECB copies prior year)
March 2	Undergraduate and Graduate Catalogs go live on UHCL Website
March 2	Summer/Fall Class Schedules Available Online (Four Weeks Prior to Early Registration)
March 2	CBM-002 THECB TSI Report Due

Date	Event
March 2	CBM-008 THECB Faculty Report
March 2	CBM-0E1 THECB Student End of Semester Report Due
March 2	CBM-00S THECB Student Schedule Report Due
March 3	Faculty Development and Support Fund Proposals Due to the COE Department Chair
March 3	Submission of Application for COE Dissertation Defense (Spring Session)
March 5	Last Class Day (1st 8-Week Session)
March 6-7	Final Exam (1st 8-Week Session)
March 7	End of 1st 8-Week Session
March 9	Faculty Submit Syllabi in Simple Syllabus by 5 p.m. (2nd 8-Week Session)
March 9	Financial Aid Disbursements Begin (2nd 8-Week Session)
March 9	Nominations Due to Provost: President's Distinguished Faculty Awards (Teaching, Research, Service, Lecturer and Adjunct)
March 9-13	Spring Break Holiday (Students)
March 10	Payment Deadline for 2nd 8-Week Session Registration and Spring Late Registration by 5 p.m. For All Payment Methods
March 10	Faculty Emeritus: Recommendations due from Council of Professors to Deans, Provost and President
March 13	Department Chair Approves Syllabi in Simple Syllabus by 5 p.m. (2nd 8-Week Session)
March 15	Textbook Adoption Deadline for Summer and Fall Sessions
March 15	International Education Fee Award Scholarship Summer Priority Deadline
March 16	Department Chairs submit Annual Review Final Ratings to Deans
March 16	First Class Day (2nd 8-Week Session)
March 17	Registration ends (2nd 8-Week Session)
March 17	Faculty Research Support Fund Proposals Due to Office of Sponsored Programs, via email by 5 p.m.
March 19	Grades Due to Colleges by Noon (1st 8-Week Session)
March 20-22	Maintenance Window for Office of Information Technology
March 23	Census Date (2nd 8-Week Session); Last Day to Drop or Withdraw Without Receiving a Grade
March 23	CTAP Opt Out Deadline (2nd 8-Week Session)
March 24	Final Date for COE Dissertation Defense (Spring Session)
March 27	Catalog cloned in Acalog
March 27-April 10	Map 2027-2028 Acalog catalogs to 2027-2028 Curriculog Forms
March 27	Faculty Development and Support Fund Proposals Due to HSH Dean
March 27	Initial Appointment for Format Check of COE Dissertation with the Library (Spring Session)
March 27	Deans Send Names of Program Review Committees for Entering Programs to the Academic Program Review (APR) Coordinator in Office of Planning and Assessment
March 30-April 9	Early Registration and Advising (May Mini-Session, Summer, and Fall)
April 2026	

Date	Event
April 1	Faculty-Led Education Abroad Proposal Deadline for Spring/Spring Break (At least 1-1.5 years prior to proposed Education Abroad semester)
April 1	Final Application Deadline for International Students from Institutions Outside the US for Summer 2026 (if the program's application deadline is earlier, students should apply by the program's application deadline)
April 1	Deans notify Faculty of Annual Review Results
April 1	Deans notify Provost of Unsatisfactory Annual Review
April 1	Provost Sends Update of Faculty to Complete Sixth-Year Reviews to Deans
April 1	Provost Office forwards P&T Calendar for the Upcoming Academic Year to Deans
April 1-30	Annual Submission to THECB (Edit Returns begin)
April 3	Faculty Development and Support Fund Proposals Due to the COB Dean
April 3	Deadline for any University P&T Appeals Committee to Submit Recommendation Regarding an 2025-26 Appeal Case to the President
April 3	Deans Written Notification to Faculty Who Will Undergo Third-Year Review
April 6	Last Day to Drop/Withdraw (Regular Session)
April 10-May 11	May Mini-Session Open Registration Ends at 5 p.m.
April 10-May 29	Summer Open Registration and Advising Ends by 5 p.m.
April 10-August 14	Fall Open Registration and Advising Ends by 5 p.m.
April 13	Catalog opened for editing in Acalog. Curriculog forms available for adds, changes and deletions to courses and programs for the 2027-2028 catalog year
April 14	Final Approval of Dissertation by the COE Dean (Spring Session)
April 15	Faculty Development and Support Fund Proposals Due to Dean of CSE
April 17-19	Maintenance Window for Office of Information Technology
April 20	Last Day to Drop/Withdraw (2nd 8-Week Session)
April 24	Deadline for Submission of Theses/Projects to the Dean for Approval (Spring Session)
April 24	Faculty Emeritus: Office of the Provost forwards President Nominations to UHS Board of Regents Meeting (Date subject to change)
April 24	The President's P&T Decision Letter Is Uploaded to Workflow
April 24	P & T is Forwarded to the University of Houston System for Board of Regents Approval. (Date subject to change upon scheduling of 2026 BOR Meetings)
April 29	Last Class Day (Regular Session)
April 30	Reading Day
April 30	CBM003 Annual Course Inventory Due to Registrar
	May 2026
May 1-7	Final Exams (Regular Session)
May 1	Deadline for Final Submission of Dissertations, Theses and Projects to the HSH Dean's Office (Spring Session)
May 1	Deadline for Final Approval of Theses and Projects by the Dean (Spring Session)
May 1	Deans provide all exiting Academic Program Review Documents for Exiting Programs - External Program Review Reports and Dean Response, Due to the Academic Program Review (APR) Coordinator in Office of Planning and Assessment on or Prior to This Date

Date	Event
May 1	Faculty Development and Support Fund Proposals Due to the COB Dean
May 1	Summer Priority Application Deadline for Undergraduate Transfer, Returning and Non-Degree-Seeking Undergraduate and Graduate Students (Students who apply after this date must submit all required documentation with their paper application in the Office of Admissions and will be processed for Late Registration)
May 1	Priority Application Deadline for Undergraduate Transfer, Returning and Non-Degree-Seeking Undergraduate and Graduate Students (Summer II Session). Students who apply after this date must submit all required documentation with their paper application in the Office of Admissions and will be processed for Late Registration)
May 1	Freshman Final Application Deadline for Summer I (Freshmen applying after the online application closes must submit all requirements and a paper application to the Office of Admissions by May 14)
May 1	Final Application Deadline for New Graduate Students. (Some programs may have earlier deadlines. See Application Deadlines on the program's website)
May 1	Final Application Deadline for International Students for Fall 2026 (If the program's application deadline is earlier, Students should apply by the program's application deadline)
May 1	Initial Electronic Submission (Vireo) of Dissertations, Theses, and Projects to Library (Spring Session)
May 4	Fee Payment Deadline by Noon For All Payment Methods (May Mini-Session)
May 4	Faculty Submit Syllabi in Simple Syllabus by 5 p.m. (May Mini-Session)
May 7	Last Class Day (2nd 8-Week Session)
May 8	Department Chair Approves Syllabi in Simple Syllabus by 5 p.m. (May Mini-Session)
May 8	Deadline for Final Electronic Submission (Vireo) of Dissertations, Theses, and Projects to Library (Spring Session)
May 8-9	Final Exam (2nd 8-Week Session)
May 9	Official Closing of Spring Semester and Degree Conferral Date
May 9 (Tentative)	Commencement
May 11	First Class Day (May Mini-Session)
May 11-June 10	Online Graduation Application Available (Summer Session)
May 12	Census Date (May Mini-Session); Last Day to Drop or Withdraw Without Receiving a Grade
May 12	CTAP Opt Out Deadline (May Mini-Session)
May 14	Grades Due to Colleges by Noon (Regular and 2nd 8-Week Sessions)
May 15	International Education Fee Award Scholarship Summer and Fall Deadline (dependent on remaining funds)
May 15	Dean notifies the Provost of Non-Reappointment of Tenure Track Faculty in the academic year preceding the academic year in which the appointment is to expire, when the faculty member is in the third or later year of appointment
May 15	Faculty Check-out (Friday after grades are due)
May 15-17	Maintenance Window for Office of Information Technology
May 20	Graduation Clearances due by 5 p.m.
May 22	Faculty Submit Syllabi in Simple Syllabus by 5 p.m. (Summer Regular and Summer I Sessions)
May 22	Faculty Development and Support Fund Proposals Due to the HSH Dean

Date	Event
May 22	Final Application Deadline for Undergraduate Transfer, Returning and Non-Degree-Seeking Undergraduate Students (Summer I Session)
May 25	Memorial Day Holiday
TBD	International Student Orientation(ISO) Summer Session
May 26	Summer Financial Aid Disbursements Begin
May 26	Last Day to Drop/Withdraw (May Mini-Session)
May 26	Fee Payment Deadline for Early and Open Registration. 5 p.m. For All Payment Methods
May 29	Last Class Day/Final Exam (May Mini-Session)
May 29	Department Chair Approves Syllabi in Simple Syllabus by 5 p.m. (Summer Regular and Summer 1 Sessions)
May 29	End of Summer Open Registration and Fee Payment Deadline
May 30	Dean notifies Tenure Track Faculty of Non-Reappointment in the academic year preceding the academic year in which the appointment is to expire, when the faculty member is in the third or later year of appointment
May 30-June 3	Summer Late Registration/Add/Drop
SUMMER 2026 SEMESTER	
June 2026	
June 1	First Class Day (Summer 1, 5-Week Session)
June 1	First Class Day (Summer Regular 10-Week Session)
June 2	Provost Sends Official Letter of Reappointment to Tenure Track/Non-Tenure-Track Faculty
June 3	Faculty Development and Support Fund Proposals Due to the COB Dean
June 4	Grades Due to Colleges by Noon (May Mini-Session)
June 4	Census Date for Summer 1, 5-Week Session; Last Day to Drop or Withdraw a Course Without Receiving a Grade Census Date for 5-Week Session
June 4	CTAP Opt Out Deadline (Summer 1, 5-Week Session)
June 4	Fee Payment Deadline for Summer Late Registration by 5 p.m. For All Payment Methods
June 9	Submission of Application for COE Dissertation Defense (Summer Session)
June 11-26	Summer Online Late Graduation Application Available
TBD	Transfer Student Orientation (TSO) Summer
June 12-14	Maintenance Window for Office of Information Technology
June 16	Census Date for Regular 10-Week Summer Session; Last Day to Drop or Withdraw a Course Without Receiving a Grade Census Date for 10-Week Session
June 16	CTAP Opt Out Deadline (Regular 10-Week Summer Session)
June 19	Emancipation Day Holiday
June 22	Last Day to Drop/Withdraw (5-Week session)
June 22	15th Class Day of Regular Session (State Reporting Date)
June 26	Final Date for COE Dissertation Defense (Summer Session)
June 26	Last Day to Apply for Summer Graduation—45 Days After First Class Day of May Mini-Session

Date	Event
June 26	Initial Appointment for Format Check of Dissertations, Theses, and Projects with Library (Summer Session)
June 26	Faculty Submit Syllabi in Simple Syllabus by 5 p.m. (Summer II Session)
June 28	Summer II Final Application Deadline for Undergraduate Transfer, Returning and Non-Degree-seeking Undergraduate Students
June 29	Summer II Financial Aid Disbursements Begin
	July 2026
July 1-15	CBM003 Summer Supplemental Course Inventory Excel available for New Courses
July 2	Last Class Day/Final Exam (Summer I, 5-Week Session)
July 2	Department Chair Approves Syllabi in Simple Syllabus by 5 p.m. (Summer II Session)
July 3	College Annual Reports Due to Provost/Vice Provost
July 3	Independence Day Holiday
July 6	First Class Day (Summer II, 5-Week Session)
July 7	Last Day to Drop/Withdraw (10-Week Session)
July 9	Census Day (Summer II, 5-Week Session)
July 9	Grades Due to Colleges by Noon (Summer I, 5-Week Session)
July 9	Fee Payment Deadline for Summer II Late Registration 5 p.m. For All Payment Methods
TBD	Transfer Student Orientation (TSO) Summer
July 14	Deadline for submitting Dissertations, Theses/Projects to the COE Dean for Approval (Summer Session)
July 15	CBM003 Summer Supplemental Course Inventory File Due to Registrar. Manual entry into People Soft. Changes to current, live catalog no longer permissible with Curriculog
July 15	Freshman Priority Application Deadline
July 17-19	Maintenance Window for Office of Information Technology
July 24	Initial Electronic Submission (Vireo) of Dissertations, Theses, and Projects to Library (Summer Session)
July 27	Last Day to Drop/Withdraw (2nd 5-Week Session)
July 27	Deadline for Submission of Theses/Projects to the Dean for Approval (Summer Session)
July 31	Deadline for Final Electronic Submission (Vireo) of Dissertations, Theses, and Projects to Library (Summer Session)
	August 2026
August 1	Fall Final Application Deadline for New Graduate Students (Some programs may have earlier deadlines. See Application Deadlines on the program's website.)
August 1	Fall Semester Priority Application Deadline for Undergraduate Transfer, Returning and Non-Degree-Seeking Undergraduate Students (Students who apply after this date must submit all required documentation with their paper application in the Office of Admissions and will be processed for Late Registration.)
August 4	Faculty Development and Support Fund Proposals Due to the COB Dean
August 7	Last Class Day/Final Exam (Summer Regular 10-Week Session)
August 7	Last Class Day/Final Exam (Summer II, 5-Week Session)
August 7	Official Closing of Summer Semester and Summer Degree Conferral Date (No Commencement Ceremony)

2025-2026 Academic Affairs Administration Calendar

*For the most recent dates, view AAA Calendar web page
<https://www.uhcl.edu/provost/faculty-success/administration-calendar/>

Date	Event
August 7	Deadline for Final Submission of Dissertations, Theses and Projects to the HSH Dean's Office (Summer Session)
August 7	Deadline for Final Approval of Theses/Projects by the Dean (Summer Session)
August 7-9	Maintenance Window for Office of Information Technology
August 10	Faculty Reporting Date (One week before 1st day of class)
August 11	Faculty Submit Syllabi in Simple Syllabus by 5 p.m. (Regular Session and 1st 8-Week Session)
August 11-12	New Faculty Orientation
August 12	Fall Final Application Deadline for Undergraduate Transfer, Returning and Non-Degree-Seeking Undergraduate Students (Students who apply after this date must submit all required documentation with their paper application to the Office of Admissions and will be processed for Late Registration)
August 13	Grades Due to Colleges By Noon (Summer Regular 10-Week Session)
August 13	Grades Due to Colleges By Noon (Summer II, 5-Week)
August 14	Graduation Clearances due by Noon
August 14	Final Application Deadline for Returning UHCL Students
August 15	Department Chair Approves Syllabi in Simple Syllabus by 5 p.m.(Regular Session and 1st 8-Week Session)
August 17	First Class Day (Regular Session and 1st 8-Week Session)
August 21	Catalog Cloned in Acalog
Fall 2026 (actual date TBD)	Office of Planning and Assessment Provides Core Curriculum Assessment Report to Deans/Divisions/AVPs/Provost